

## Handling of the Act on the Protection of Personal Information

### 1. Purpose of use of personal information

In the course of business activities, KYOEI STEEL acquires information that falls into the information categories listed in the table below by legal and fair means, and we manage and use the information in accordance with the purpose of use corresponding to each information.

Information category	Purpose of use
Customers and other business partners	<ul style="list-style-type: none"><li>•To carry out transactions with business partners, such as the sale of products and the purchase of raw and sub-materials</li><li>•To respond to contacts and inquiries related to the execution of the above transactions</li></ul>
Applicants for employment	<ul style="list-style-type: none"><li>•To receive and screen applications for employment in KYOEI STEEL LTD.'s recruitment activities</li><li>•To respond to contacts and inquiries related to the above recruitment activities</li></ul>
Employees, etc.	To perform duties related to personnel management, pension, labor insurance, employee benefits, etc.
Retirees	To respond to post-retirement procedures, to comply with labor-related laws and regulations, and to respond to other emergency contacts and inquiries
Employees of Group companies, affiliates, and subcontractors	<ul style="list-style-type: none"><li>•To contact such employees for work-related purposes</li></ul>

### 2. Joint use

KYOEI STEEL may jointly use personal information in our possession as follows, in addition to cases in which the necessary matters are individually notified to the individual or are made readily accessible to the individual.

Personal information jointly used	Items related to business contact information, such as name, information related to affiliation (company name, department, title, etc.), work address, telephone number, e-mail address, etc.
Scope of joint use	KYOEI STEEL Group companies
Purpose of use by persons jointly using	For business-related contacts

Person responsible for the management of personal information jointly used	KYOEI STEEL LTD.
--	------------------

### 3. Provision to third parties

KYOEI STEEL will not provide or disclose collected personal information to third parties except in the following cases.

- (1) When the individual has consented to the provision of his/her personal information
- (2) In the event of outsourcing, business succession, or joint use
- (3) Other cases in which provision or disclosure to a third party is permitted by law

### 4. Security control measures

In accordance with the Privacy Policy, KYOEI STEEL has implemented the following security control measures.

Organizational security control measures	Establishment of a person responsible for handling personal information, supervision, setup of an inspection system, etc.
Individual security control measures	Provision of training to employees regarding the handling of personal information, etc.
Physical security control measures	Access control to facilities, locked storage of documents, measures to restrict removal of electronic media, etc.
Technical security control measures	Restriction of access to systems that handle personal information, prevention of unauthorized external access, etc.

### 5. Name of business operator handling personal information

KYOEI STEEL LTD.

Aqua Dojima West 18F, 1-4-16 Dojimahama, Kita-ku, Osaka 530-0004, Japan

President & Representative Director: Yasuyuki Hiroto